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Headteacher: Mr Aaron Wanford MA, B.Ed (Hons), NPQH

Monday, 2nd September 2019

Early Years Educator (*Early Years Practitioners/Nursery Staff*)

Dear Applicant,

I am delighted that you have expressed interest in the post of Early Years Educator at our new academy.

Overview

Do you enjoy working with children? Do you have the skills to support their learning and development? Have you got a 'can-do' approach and outlook? At Green Ridge Primary Academy, we are looking for Early Years Educators to work as part of our staff team within Early Years to support children in their learning and development throughout Nursery and Reception. We are looking for people who are up for getting stuck in to all aspects of academy life!

Post Title:	Early Years Educator
Contract type:	Permanent (with six months probationary period)
Location:	Green Ridge Primary Academy President Road Aylesbury Buckinghamshire HP18 0YA
Working hours:	32.5 hours per week <i>(with availability from 7.15am each day and being available to work until 6.15pm as necessary)</i> , including 30 minutes unpaid lunchbreak each day 39 weeks per year (term time plus INSET days) It is highly likely that working hours will be either 7.15am-2.15pm or 11.15am-6.15pm; these will alternate on weeks or days as necessary. If you are only able to do one or the other of the shift patterns, please make this clear on your application form. However, flexibility is key as our expands.
Start date:	As soon as possible
Salary:	Bucks Pay Range 1b, Scale point 9 – 10 (depending on skills/experience) £17,609 - £18,305 per annum (Full Time Equivalent) Actual salary £13,081 - £13,599

About us



REACH2 Academy Trust is a charitable company limited by guarantee in England and Wales, Company number 08452281
 Registered office Address: Henhurst Ridge Primary Academy
 Henhurst Ridge, Branston, Burton Upon Trent, Staffordshire, DE13 9SZ
 Tel: 01283 246433 Web: www.reach2.org Twitter: @reach2trust info@reach2.org VAT Number: 220 8862 15

Green Ridge Academy is a new primary school built on Berryfields, which opened in September 2017 in temporary accommodation on the site of the permanent building. The permanent school building opened in September 2018. The academy currently has two Nursery classes, two Reception classes, two Year One classes, two Year Two classes and a Year Three and Year Four class. The school will grow year-on-year, taking children from aged 2-11. The school will initially have a capacity for over 450 children, but is being built with the additional capacity to extend to a three-form entry school with just over 650 children.

The academy is now looking to appoint additional staff to meet the needs of the children within the academy in its brand-new building. You will be part of the team which has the unique opportunity to build and grow the school from its infancy. There is no doubt about it, setting up the academy from scratch will take vision, dedication and hard-work, but being part of that exciting and rare journey will be very rewarding to see the academy take shape over the next few years. To see more information about the school, including design plans of the school, please visit our website www.greenridgeacademy.co.uk

About the role

As a member of the academy's support staff team you will be responsible for supporting the development of children's knowledge, understanding and skills across all areas of learning. This may be supporting children on a one-to-one basis, supporting small groups or delivering interventions and additional support to children as needed. Initially this will be within one of the Early Years classes (nursery or reception), but over time may include supporting teaching and learning throughout the academy, as required. The role also includes supervising children during break and lunchtimes as necessary.

What we're looking for:

We welcome applications from candidates with experience from educational or other relevant childcare backgrounds. The successful candidate will be expected to hold a minimum of a full and relevant Level 3 qualification in Childcare as required to work flexibly across the Early Years classes and Nursery as the academy grows. We also welcome applications for graduates who are looking to gain experience before enrolling onto a teacher-training programme.

The successful candidate will have:

- The motivation and passion to achieve the very best for the children in our care and be relentless in the pursuit of excellence
- A good understanding of the Early Years Foundation Stage
- The ability to work independently as well as part of a wider team
- The ability to work on initiative
- A 'can-do' approach to all aspects of academy life
- A willingness to undertake professional development and grow their skills
- Excellent communication skills and a good sense of humour

In return we can offer:

- A commitment to you and your professional development
- Friendly, supportive, enthusiastic and hardworking colleagues, staff and Governors
- A growing learning community
- Encouragement to develop new ideas and the opportunity to make a real difference

How to apply

We hope you will take the time to find out more about our new academy and experience our warm welcome. For further information about the role, or to arrange an informal discussion, please contact Aaron Wanford, Headteacher at admin@greenridgeacademy.co.uk or telephone 01296 326320.

Completed applications should be sent via e-mail to admin@greenridgeacademy.co.uk by 12 noon on Friday, 27th September 2019. Please note that this deadline may be extended based on the needs of the academy, or the application window closed sooner if a suitable candidate is found. Therefore, we strongly encourage any applicants to apply as soon as possible.



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Green Ridge Primary Academy is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. The successful applicant will be subject to an enhanced DBS check.

In applying for this post you are required to submit:

- A completed REAch2 Academy Trust Application form which contains the Person Specification form; and
- A supporting letter of application; not to exceed two sides of A4

The person specification contains the criteria that the selection panel will use in the selection process. In addition, the panel will place considerable emphasis on your supporting letter, which should not exceed two sides of A4.

When completing the application please follow these guidelines:

- You may choose to provide your details by hand or use a computer, but please complete all sections in black ink.
- Please submit the application form (containing the Person Specification Form) with your supporting letter. Do not submit a CV instead of an application form.
- When e-mailing your application, please ensure it is marked 'Confidential'.

Green Ridge Primary Academy has a rigorous Child Protection policy and is committed to the welfare of every child. Consequently, all short listed candidates will be asked for two references before interview and these could be followed up with a verbal discussion with your referee. If successful, your enhanced DBS check will be carried out irrespective of any previous checks and a Disqualification Declaration form will also be required.

Candidates will be expected to self-disclose information to us should there be any current or historical convictions, hearings or allegations.

If you would like any further information to assist you in your application, please do not hesitate to get in contact.

I look forward to receiving your application.

Yours faithfully,



Mr. Aaron Wanford
Headteacher